

**Use of Facilities Application
for a Wedding**

Dix Hills Evangelical Free Church
28 Foxhurst Road * Huntington Sta, NY 11746
Telephone: 631-271-4422
Fax: 631-421-0633

Contact Information

Name	Mariah Anton & Kyle Arters
Home Phone	Mariah Cell: 6319423638
Work Phone	Kyle Cell: 6313350097
E-Mail Address	Mariah.anton@yahoo.com

Bride's Name	Mariah Anton	Groom's Name	Kyle Arters

Wedding Date	06/10/2022	Ceremony Time	Tentative: 1pm
Rehearsal Date	06/09/2022	Rehearsal Time	Tentative:
Pastor performing ceremony <u>Pastor Jim Erwin</u> <i>(If pastor other than DHEFC Pastor – must be approved by Sr. Pastor or Elder Board)</i>			
If DHEFC Pastor – minimum \$200 honorarium			

Fee Schedule:

Area/Space Desired:


- Sanctuary \$400.00
- MPR \$400.00
- Full Building Use \$800.00
- Rehearsal Dinner \$200.00 (in addition to full building use)
- Sound System \$100.00
- Computer \$100.00
- Live Feed \$100.00
- Custodial Fee \$200.00
- _____

Total \$650 (with member discount, Pastor's honorarium not reflected in estimate)

50% deposit required upon application approval
Balance due 1 week prior to Wedding Date

- Deposit received by _____
- Paid in Full (rec'd by) _____
Check made payable to Dix Hills Church – write (name) Wedding in memo area.

* Church members/Regular Attenders will receive a 50% discount on fees.



(Bride signature)



(Groom signature)

Trustee and Office Use:

Sr. Pastor Approval	
Trustee Board Member Approval	
Trustee Board Member to be present?	

Office Use:

Has someone been asked to unlock/lock doors? Who _____

AV needs addressed and approved? _____

If relevant, outside personnel have been approved? _____

Deposit made?	
Usage Fee Paid?	
Has Custodian been notified?	
A/V needs addressed?	

Special notes or instructions:

Should you need more information please call the office at 631-271-4422 or email office@dhefc.org